Remaining Human Resources (HR) functions in Direct Access (DA) will transition on Dec. 1, 2017.
Direct Access will not be available after Dec. 20, 2017.

As previously announced, Commissioned Corps Headquarters (CCHQ) is transitioning HR functions away from DA. On Friday, Dec. 1, the remaining HR functions in DA will launch in their new respective systems. Please do not continue to update content in DA.

In general, most information will be accessible in the Officer Secure Area (OSA). The electronic Commissioned Officer Resources Processing System (eCORPS) launched on Oct. 1 and is available separately for leave maintenance. The remaining systems and the new locations are below:

Any officers who cannot access the OSA due to certificate problems with smartcards and the Access Management system (AMS) should contact the AMS helpdesk at 1-888-663-3447 [7:00AM - 9:00PM ET Monday through Friday (except Federal holidays)]. You may also email them at: AMSHelp@hhs.gov. The AMS contractor is working to resolve access issues.

- **Readiness Reporting:** You will now self-report your contact, readiness, and Annual Physical Fitness Test (APFT) information through the RedDOG Self-Service link that will be posted on your Officer Secure Area (OSA) dashboard. This system will continue to change and update in phases. More information will be emailed to the Corps and posted on the Direct Access Separation website in the next week. For now, please feel free to explore the new site on Dec. 1 and update any available content by logging-in to the OSA. **Please wait for instructions and user guides before contacting the Commissioned Corps Help Desk with questions.**

- **Professional Licensure:** Professional Licensure documentation is currently uploaded through eDOC-U. Your Promotion Information Report (PIR) is the main source to check accuracy of this information. Your primary and secondary professional licensure will show on your PIR. Please check the eOPF Status webpage to ensure your Licensure upload was processed if your PIR does not reflect your most recent submission. More information is available on the Licensure webpage.

- **Commissioned Officer Awards Program (COAP):** Your PIR is the main source to check accuracy and posting of awards.   Please check the COAP webpage for the processing timeline of awards.

CCHQ is urging all officers to print a Member Information Report in DA before the final DA availability date of Dec. 20. This will ensure you can verify all information transferred correctly from DA to the new systems. The report will also serve as record of proof should you need corrections in the new systems.

Go to DA Self-Service, select Member Information, and on the next page choose Create Report

For more information, visit the Direct Access Separation webpage at: https://dcp.psc.gov/ccmis/eCORPS_m.aspx. For further assistance, please email the Commissioned Corps Help Desk at CCHelpDesk@hhs.gov.